

BOARD MEETING MINUTES

June 11, 2021

5:30 PM

I. CALL TO ORDER

Michael Norman, President

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE:

IV. ROLL CALL

Board Members

Michael Norman, President; Benjamin Whitacre, Vice-President; Robert Beitzel; Tony Coury; Drew Hansen; and Steve Haren

Absent: Diana White, Secretary

V. GUESTS: Kellie Brown, Stephanie Neuhart, Melinda Russell and Christine Ross

VI. PUBLIC PARTICIPATION:

VII. PRESENTATION:

VIII. MINUTES

A motion to approve the May 2021 board meeting minutes, as provided, was made by Whitacre and seconded by Coury. Motion passed with all in favor.

IX. REPORTS

A. Business Operations

- Neuhart recommended the Board to approve the April 2021 Revenue Report. A motion to approve the revenue report, as presented, was made by Hansen and seconded by Whitacre. Motion passed with all in favor.
- Neuhart recommended the Board to approve the April 2021 Expenditures Report. A motion to approve the expenditures report, as presented, was made by Beitzel and seconded by Hansen. Neuhart discussed paying the waiver match over \$140,000.00 and admin fees close to \$29,000.00. Motion passed with all in favor.
- Neuhart recommended the Board to approve the May 2021 bills. A motion to approve the bills, as presented, was made by Beitzel and seconded by Coury. Motion passed with all in favor.
- Neuhart recommended the Board to approve the increase of the 2021 appropriations in the Starlight Permanent Improvement Fund (019) as follows: 019-694-504009 – Contract Improvements, in the amount of \$200,000.00. A motion to approve the increased appropriations, as presented, was made by Whitacre and seconded by Hansen. Neuhart discussed needing to increase the appropriations for the cooling tower for the Admin building which is estimated for \$77,000.00 and \$450,000.00 for the Playground Project, which may be

over the projected amount by the end of the project. The increase in appropriation will cover any other unanticipated expenses in the future. Motion passed with all in favor.

- Neuhart called attention to her financial board notes and highlights.

B. Human Resources Report

- See board report for updates.

C. Superintendent Activities Report

- Brown reported on the newest information regarding the cooling tower replacement project at the Administration building. This project will have to go out for bid. The public notice must be posted in the local newspaper as required in the Ohio Revised Code.

X. OLD BUSINESS

A. Keckley Trust

No report.

B. Revised 2021-2022 Starlight School Calendar

Brown recommended the Board approve the revised 2021-2022 Starlight School calendar. The calendar was first approved at the March 11, 2021 board meeting. A motion to approve the revised calendar, as presented, was made by Whitacre and seconded by Hansen. Russell discussed while calculating school staffs salary, she noticed 184 days of school instead of 183. Motion passed with all in favor.

XI. NEW BUSINESS

A. HVAC/Cooling Tower Replacement Project

Brown recommended the Board approve MCBDD seek bids for the HVAC/Cooling Tower Replacement Project for the Administration building. A motion to approve seeking bids, as presented, was made by Beitzel and Whitacre. Motion passed with all in favor.

B. Peanut and Food Allergy Policy 6.06

Brown recommended the Board to approve the Peanut and Food Allergy Policy 6.06. A motion to approve Policy 6.06, as presented, with changes, was made by Whitacre and seconded by Hansen. Motion passed with all in favor.

C. Custodian I Position Description Abolishment

Russell recommended the Board to approve the abolishment of the Custodian I position description. A motion to approve abolishing the position description, as presented, was made by Beitzel and seconded by Whitacre. Russell discussed that this position description was strictly for custodial work. Motion passed with all in favor.

D. Revised Table of Organization

Russell recommended the Board to approve the revised Table of Organization. A motion to approve the revised Table of Organization, as presented, was made by Whitacre and seconded by Haren. Russell discussed the Table of Organization reflects abolishing the Custodial I position; adding Bus/Classroom Assistant, which will be a dual position; adding SSA, which will have a Bachelor's degree with fiscal background. Motion passed with all in favor.

E. New Bus/Classroom Assistant Position Description

Russell recommended the Board to approve the new Bus/Classroom Assistant position description, with a corresponding wage range of \$12.50-\$22.50 an hour. A motion to approve the position description, as presented, was made by Hansen and seconded by Beitzel. Russell discussed the position will merge into 2 position. The wage range is for a classroom assistant. Motion passed with all in favor.

F. Board Member Excused Absence

Brown recommended the Board to approve the excused absence of Board Member, Diana White, from the June 2021 board meeting. A motion to approve the excused absence, as presented, was made by Haren and seconded by Whitacre. Motion passed with all in favor.

XII. OPEN DISCUSSION

XIII. MOTION TO ADJOURN

A motion to adjourn the board meeting was made by Whitacre and seconded by Coury. Motion passed with all in favor.



MCBDD Board President



MCBDD Board Secretary

